*A logo with a black background

Description automatically generated*

**Pen Portrait Case Study**

**Number to complete:** Please complete *at least two* pen portrait case studies per a project.

**What is a Pen Portrait Case Study Story?** It describes the involvement or ‘*journey*’ of an individual [participant or volunteer] who your organisation has supported.

**Overview Content**: It is designed to show the progression that has been made by the young person, volunteer and demonstrate how your team and organisation supported their development

*\*Feel free to add quotes, personal statements etc from the individual as further supporting evidence on outcomes achieved and/or challenges faced.*

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| **Who** | Who is the case study about: name of individual\* - are they a participant or volunteer and which organisation are they part of?  Age and gender of young person:    \*Some individuals may prefer to anonymise their case study i.e. we can change the name of an individual and/or agree that the case study is not published on a website or similar. |
| **Name of project** | Please detail which project the young person attended (if more than one, please include) |
| **Where** | Location of where the young person lives |
| **Background** | How did they initially become involved in the project? e.g. who engaged them and how? (referral, word-of mouth, signposted)  What did they typically do in their spare time previously? |
| **Why** | What made them decided to get involved? |
| **Challenges** | Did they face any initial challenges? |
| **Actions** | What actions were taken to help support the young person? faced *(e.g. did they go on training, receive mentoring or individual support)*  What challenges/barriers did they face (including emotional and practical challenges*)* |
| **When** | How often are/or were they involved? |
| **What** | How are they involved now*? (e.g. provide short details about their level of involvement/ participation, volunteering, any key achievements: qualifications, awards or progression in particular areas)* |
| **Capturing of data** | How did you capture changes in behaviour/ outcomes?  (e.g. what assessment tools did you use for example: outcomes star, assessment wheel, distance travelled questions) |
| **Now** | What has happened as a result of their involvement? *(e.g. what are the changes for that individual)****. Are there any noticeable changes*** *in any of the following aspects?* **Please also, where relevant, inset data and/or assessment outcomes charts to demonstrate changes seen in the young person**.  *N.B. it might just be a change in one or two of the aspects listed below and not all are relevant:*   * *Their engagement and outcome with the activities:* * *Their engagement and outcome with training offers:* * *Their engagement with related support services:* * *Their engagement with volunteering:* * *Their well-being:* * *Their behaviour/attitude:* * *Their sense of belonging:* * *Increased confidence, resilience or self-esteem:* * *Their involvement / attitude to conflict & violence:* * *Skills development (e.g. communication, teamwork, leadership):* * *Changes to involvement in: Anti-Social Behaviour, offending or reduction seen in re-offending:* * *Changes to education (e.g. increased attendance/reduction in negative behaviours) and/or employment status, (e.g. NEET- Not in Education, Employment or Training)*   Try to include information that provides evidence which demonstrates these changes (e.g. this might be attendance levels/involvement, observed changes from coaches, parents, other partner organisations etc) |
| **Plans for the future** | What are their next steps/ future plans? |
| **Other additions** | If appropriate include photos\*, logos and quotes where possible (Quotes - from the individual and from the project lead/mentor).  \*If the individual does not want to be identified – perhaps provide a general group photo of activities or a shot of the facilities without individuals involved. |
| **Contact** | Project Contact name and email/phone number |

N.B – The **content for any case study must be ‘signed off’** and approved by the relevant project lead and/or individual and explained where it is likely to be used. Parental consent must be obtained for Under 16s.

If completing a paper copy, please return to: [AEFSportsandYouthCrimePrevention@activeessex.org](mailto:AEFSportsandYouthCrimePrevention@activeessex.org)